

Financial Assistance Review Committee (FARC)
Quarterly Meeting
Marriott Waterside
Norfolk, Virginia
November 11, 2010
1:00 PM

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Wayne Peer, Chairman		Dennis Molnar	
Billy Altman		Amanda Davis	
Dan Butler			
Brad Ferguson			
Pokey Harris			
Stuart Smith			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 8/12/2010 Meeting Minutes	Wayne Peer, FARC Chair, made a motion to approve the minutes from August 12, 2010.	Minutes approved
II. RSAF Web Based Program: A) RSAF Portal B) Updates on OIM	All grant reviewers (EMS Regional Councils, OEMS Program Representatives, OEMS technical staff) have downloaded the Grader CD from the OEMS portal for this grant cycle. Some members expressed the high wait time in downloaded the .pdf files from the portal which may be due to the internet capability each member has. Suggestion was made to make sure members are downloaded from a LAN line to increase speed time. Amanda Davis, Grants Manager informed the committee that when changes are made to the CGAP software program a defect tracker has to be logged for OIM to change the information in the software. After discussion of the new Grader Review Sheet, Mrs. Davis will schedule a meeting with OIM to discuss incorporating the new grader review into the Grader CD so all information can be obtained through one program. This is discussed in Section IV. Grant Manager Report: A) Grant Scoring Sheet.	No further action is required. Amanda Davis will schedule a meeting with OIM to discuss incorporating the grader review sheet into the Grader CD.
III. Grant Manager Report: A) Quarterly Grant Report B) DHS Grant	The quarterly grant report for RSAF can be found in the VDH, OEMS Quarterly Report to the State EMS Advisory Board dated Wednesday, November 10, 2010. The report is in the Executive Management, Administration & Finance section under g) FAEMS Grant Program. FARC requested that Mrs. Davis update the graph on Items Requested to specify specialty vehicles vs. ambulances.	Mrs. Davis will develop a spreadsheet and table of specialty vehicles vs. ambulances and send to FARC.

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C) EMD Map	OEMS submitted the 2010 DHS grant in April to place portable radios in EMS patient-transport vehicles for \$1,500,000.00, however this grant was not approved. OEMS will submit the same project for the 2011 DHS grant application which will be due in April 2011. Mrs. Davis is working with the EMS Advisory Board, Communications Committee on the submission of this project.	Amanda Davis will submit the 2011 DHS grant application to VDEM in April 2011.
D) Radio Questionnaire	An EMD map was created previously by VITA -911 Public Safety to highlight the PSAP areas across the Commonwealth. The map was outdated and FARC discussed updating the information to show the newer areas that have incorporated EMD. The EMS Advisory Board, Communications Committee has updated this map and the information is located on the OEMS website under the Emergency Operations division.	No further action is required.
E) Grant Presentation	Ken Crumpler, OEMS Communications Coordinator, developed a radio questionnaire on the recommendation of FARC to be used during the 06-10 grant cycle. The premise behind the questionnaire is for agencies to identify whether the equipment they're requesting could be upgraded for narrowbanding as opposed to purchasing new equipment. FARC requested that that Mr. Crumpler provide this information when reviewing the radio equipment grants. It would be helpful for FARC to know from OEMS whether this information is accurate from the agencies because sometimes they are not aware that it can be upgraded as opposed to purchasing new equipment.	Mrs. Davis will notify Mr. Crumpler to inform him of this request by FARC for the 12-10 grant review cycle.
F) VICC Conference	Mrs. Davis will be presenting grant information at the EMS Symposium on Sunday at the 9am session, the grant presentation is entitled "Grants not just for Ambulance anymore". FARC members are encouraged to attend, there are 65 people registered for the class.	The EMS Grants presentation will be placed on the OEMS grants website page.
G) VCIPS Demonstration	Mrs. Davis attended the Virginia Interoperability Communications Conference (VICC) in Roanoke on November 4-5, 2010. She presented on the Virginia Communications Index for Public Safety (VCIPS).	No further action is required.
H) Eastern Shore -911	Mrs. Davis created an excel spreadsheet of communications grants that are available throughout the Commonwealth. This was a project that has been discussed between Mrs. Davis and the Communications Committee, Office of Commonwealth Preparedness (OCP) and the VITA -911 Public Safety Office. This database will allow the user to identify communications equipment and training grants that are available through a variety of state agencies. VCIPS takes a unique approach which will allow the user to piecemeal projects together from different funding sources to fund large communications projects from different disciplines (police, fire, EMS). This database has been placed on the OEMS grants page website and will be emailed to other public safety agencies that are identified to place on their website as a link.	Mrs. Davis will contact other public safety agencies that are identified in the VCIPS database to request placing the link on their websites.

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	<p>FARC stated they would like to incorporate the fiscal stress index data into the reviewing information. Mrs. Davis said she would include the fiscal stress index into the excel spreadsheet that is distributed to the committee.</p> <p>FARC stated that there were some grant reviewers that did not provide adequate comments during the review process. Specifically ODEMSA and the OEMS Program Reps were mentioned and Mrs. Davis was requested to speak with this council regarding supplying valuable comments in the future.</p> <p>FARC requested Mrs. Davis special condition all grants that receive funding for ambulances that funding has to come from dealers within Virginia. The issue that state funding is used to purchase ambulances was discussed and that these agencies should be required to work with vendors in the Commonwealth.</p> <p>TEMS received a recruitment and retention grant during the 12-09 grant cycle in the amount of \$120,000.00 at 80%. This is a regional grant for the TEMS and PEMS area for recruitment and retention of members. Bruce Nedelka from Virginia Beach EMS presented information regarding the grant at the EMS Advisory Board on 11/10/10. After the presentation discussion centered around TEMS not meeting the special conditions on the grant. FARC requested Mrs. Davis research whether the funds have been reimbursed and whether special conditions have been met on this grant.</p>	<p>Mrs. Davis will incorporate the fiscal stress index information for future grant cycles.</p> <p>Mrs. Davis will speak to the identified entities regarding the importance of valuable and helpful comments during the review process.</p> <p>Mrs. Davis will research this request and update FARC at the next quarterly meeting.</p> <p>Mrs. Davis will research this grant and notify FARC of any discrepancies regarding the grant conditions.</p>
VII. Adjournment	Wayne Peer, FARC Chair, made a motion to adjourn.	The next quarterly meeting will take place in Richmond, VA in February 2011. The RSAF awards meeting will take place in Glen Allen, VA on December 2-3, 2010.